NC CERT Program
Other Class Request

Class Requesting:	☐ CERT Animal Response ☐ The First Ten Minutes ☐ Introduction to WebEOC ☐ POD Operations ☐ SAR for CERT ☐ Shelter Operations ☐ Volunteer and Donations Management ☐ Other:_____		
Name of CERT:			
Sponsoring Agency:			
Name of Individual Requesting Class (Point of Contact or POC):			
POC Phone:			
POC Email:			
Name of Location for class:			
Address of Location for class:			
City, State, ZIP:			
Is this location handicap-accessible?	☐ Yes ☐ No	Maximum number of students for location:	
For maximum student participation, the room should be set up "classroom style," so that each student has a chair and a table in front of them. Can that be accomplished at this facility?			☐ Yes ☐ No
Is there a projector in the room?	☐ Yes ☐ No	Is there internet access?	☐ Yes ☐ No
Estimated number of students for this class:			
Facility POC Phone:			
Facility POC Email:			
Requested Date(s) and Time(s):			
Will this class be restricted to a certain group, or open to the public?			

Once your request is processed, the class will be added in TERMS, and you will get a link to share so people can register. Please do not use any external programs for processing registrations.
Return this form to the NC CERT Program Manager cert@ncdps.gov.